

Application to use Murphy Hall for Academic Activity

Students are given the privilege of using the Inge Theatre or Murphy classrooms for Academic Activities. An "Academic Activity" is defined as an individual project, often a public performance, associated with credit-earning formal instruction in the Department (THR courses such as directed study or honors project). Your "Sponsoring Professor" is the instructor with whom you are enrolled for this project. Submit application to Administrative Associate in 317 Murphy.

Applying for: Inge Theatre 341 Murphy 354 Murphy

Other _____

Date: _____

Event Description (include THR course number):

Student:

Major:

Year:

Phone:

E-mail:

Sponsoring Professor:

Please provide a detailed schedule of all times you request use of the facility. Please include all rehearsal and performance times and allow time for set-up and clean-up. Unscheduled use of the Inge will not be permitted. Attach a copy of your schedule if necessary.

Date

Activity

Time

**TECHNICAL INFORMATION SHEET FOR INGE THEATRE
ACADEMIC ACTIVITIES**

1. LIGHTING CONTROL
 - a. 1-2 SCENE PRESET CONTROL BOARD WITH 24- 2.4 KW DIMMERS.

2. LIGHTING INSTRUMENTS
 - a. 12- 40 DEGREE, 6 X 9 ALTMAN ERS, 750 W
 - b. 12- 41/2" ALTMAN ZOOM ERS, 750 W
 - c. 12- 6" FRESNELS, 750 W

3. SOUND CONTROL
 - a. NO SOUND EQUIPMENT IS PROVIDED

4. COSTUMES
 - a. NO COSTUMES ARE PROVIDED

5. PROPERTIES
 - a. NO PROPERTIES ARE PROVIDED

6. SEATING
 - a. 100 CHAIRS AVAILABLE
(NOTE: SOME 6" HIGH SEATING PLATFORMS ARE AVAILABLE
DEPENDING UPON UT PRODUCTION SCHEDULE. OTHERWISE
SEATING IS ON A FLAT FLOOR.)

7. ADDITIONAL RULES:

IF THE FACILITY IS APPROVED FOR YOUR PROJECT'S USE, YOU AGREE
TO ABIDE BY THE FOLLOWING RULES:

 1. THERE WILL BE NO SMOKING IN THE BUILDING (KU POLICY)
 2. THERE WILL BE NO FOOD OR DRINK IN ANY PRODUCTION
AREA OR IN THE HOUSE AND CARPETED ARE OF THE LOBBY
 3. A MEMBER OF THE UNIVERSITY THEATRE TECHNICAL STAFF
OR YOUR SPONSORING PROFESSOR MUST BE PRESENT
DURING PERFORMANCES
 4. THERE WILL BE NO RIGGING

AGREED:

Student Name: